

# Management StartUP



Analyse your training needs

## Training Needs Analysis Form

TOOL MANUAL  
**HR09**

# ABOUT US



The staff of Online Management Solutions Ltd is trained on providing services for establishing and developing new entrepreneurial activities, as well as providing online services for businesses, and especially the media.

## Our Vision

The website [managementstartup.com](http://managementstartup.com) was created by Online Management Solutions Ltd.

It stands as one of our first creations and it focuses on developing and providing research tools that can help people who are close to their entrepreneurial startup.

Management Startup was created by people with a high educational level and vast experience in the field of research and development of new tools for entrepreneurship.

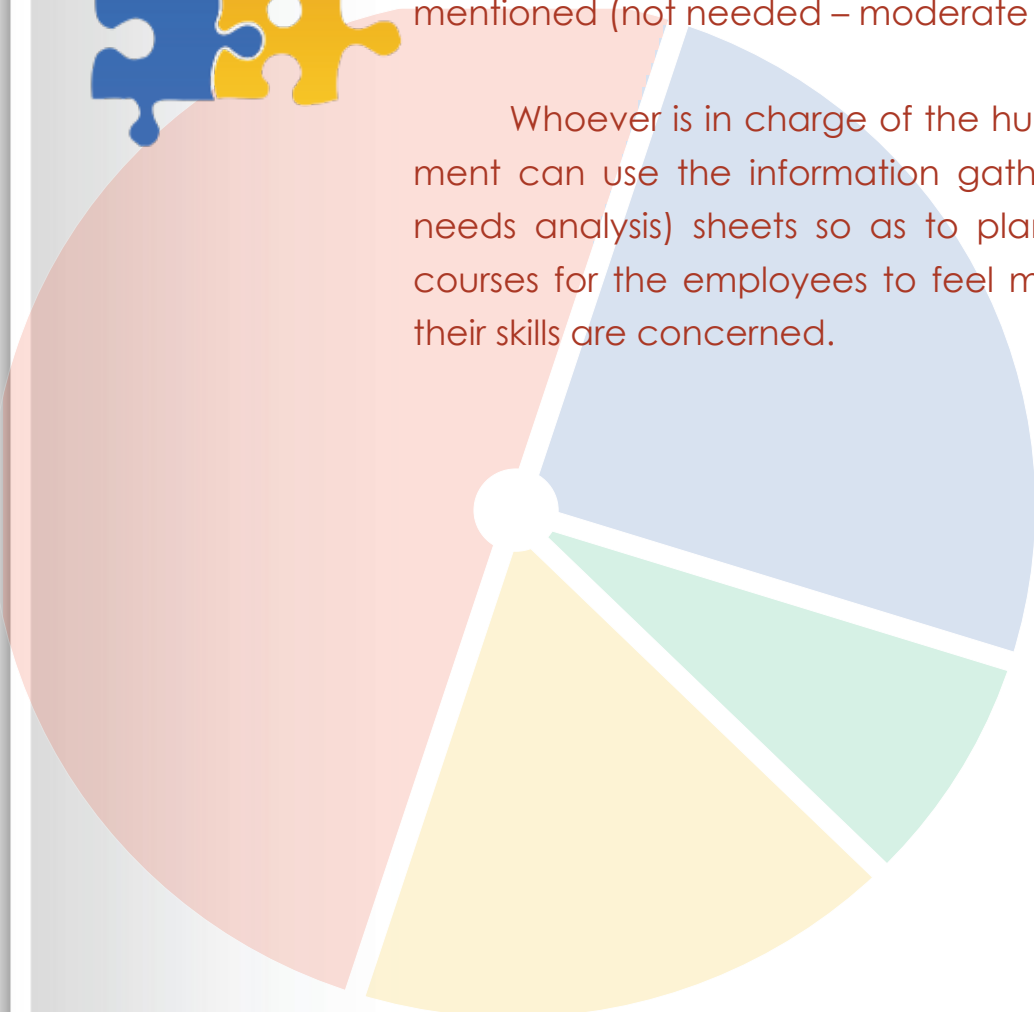


# GENERAL DESCRIPTION



The tool looks into the training needs of the employees, either through self-assessment or through assessment by their supervisors. It examines which skills the employees feel confident in and which not. Whoever fills in the form is also asked to describe the estimated training needs in each area of skills mentioned (not needed – moderate need – great need).

Whoever is in charge of the human resource management can use the information gathered from the (training needs analysis) sheets so as to plan training workshops or courses for the employees to feel more confident as far as their skills are concerned.



# TOOL USAGE

The tool can be used by whoever wants to analyze the training needs of an employee (self-assessment or assessed by manager/supervisor/entrepreneur etc.)

## Type of business

Startups  
New Ventures  
Existing Companies  
Consultans  
Training Organisations



## Size of business

Micro  
SMEs  
Corporations

## Field of business

Services  
Manufacturing  
Trade



TYPE OF TOOL: Form

YEAR: 2013

TIME NEEDED: 10' - 15'

FREQUENCY: Yearly



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